

Mercantile Fee _____
 Sign Fee _____
 Board of Health Fee _____
TOTAL AMOUNT DUE \$



DATE RECEIVED: _____
 PAYMENT METHOD: (CIRCLE ONE)
 CASH CHECK M/O
 EDMUNDS ID _____

FOR OFFICE USE ONLY

BOROUGH OF LAWNSIDE, NJ

Application for Mercantile License

Business Name _____

Business Type/Description of Business _____

Lawnside Address _____ Local Business Phone _____

Local Contact Name _____ Phone _____ E-mail Address _____

Business Main/Headquarters Address _____

Applicant/Owner Name _____ Phone _____ E-mail Address _____

Applicant/Owner Contact Address _____

Applicant's Position in Company or Business _____

Circle Business Ownership Proprietorship Partnership Corporation Other (explain) _____

*****Please Attach a List of Officers' Names, address, contact phone number and email address*****

List Number of Other Equipment (Vending Machines, Washers, Dryers) _____

List Number of Free Standing Signs and Dimensions _____

The undersigned applicant does hereby certify that all foregoing statements made are true and accurate to the best of my knowledge.

Applicant's Signature _____ Date _____

Pursuant to Lawnside Code Book Chapter 102 – 2B. The owner of any newly acquired business shall submit Mercantile License Application to the Borough Clerk upon Zoning Permit Approval and a Passing Certificate of Occupancy Inspection. No business operations can initiate without issuance of a mercantile license.

Pursuant to Lawnside Code Book Chapter 102-3. All business owners shall pay the required annual mercantile license fees annually by January 30th of each year. Any business owner who does not pay the required annual mercantile license fees by January 30th shall be assessed a late fee of \$50 at the time of application. Mercantile License shall expire on December 31st of the licensing year. Any business owner found to be transacting business without the required license is subject to cease of business operations until the business is in compliant and required fees are received by the Borough Clerk and subject to a fine of \$100 per day for violation of the terms aforementioned in Chapter 102.

Pursuant to Lawnside Code Book Chapter 103-3. The Borough of Lawnside shall deny the issuance, reissuance or renewal of any license or permit to any person, licensee, permit holder, or applicant who owes delinquent property taxes or any other delinquent assessment in the Borough of Lawnside.

SIGN FEES as Per Ordinance No. 15-2022 adopted 12/7/2022

Up to 25 Sq. Ft.	\$ 75.00
26 to 50 Sq. Ft.	\$ 100.00
51 to 75 Sq. Ft.	\$ 125.00
76 to 100 Sq. Ft.	\$ 150.00
Over 100 Sq. Ft.	\$ 600.00

REVISED MUNICIPAL CLERK'S OFFICE
DECEMBER 2022