

**WORKSHOP MEETING MINUTES**

February 19, 2020

The WORKSHOP Meeting of the Borough of Lawnside was called to order by Council President Steve Pollard on February 19, 2020 at 7:00 pm at **Wayne R. Bryant Sr. Community Center, Lawnside, New Jersey.**

Following a prayer and flag salute led by Councilman Pollard, The Acting Municipal Clerk called the roll.

**Roll Call showed present:**

|                    |               |
|--------------------|---------------|
| Ronald DeAbreu     | Councilperson |
| Robert Lee         | Councilperson |
| Steve Pollard      | Councilperson |
| Eric Wilcox        | Councilperson |
| Dawn Wright-McLeod | Councilperson |

**Also present were:**

|                      |                        |
|----------------------|------------------------|
| Edward H. Hill, Esq. | Borough Solicitor      |
| Angelique Rankins    | Business Administrator |
| Marsharee A. Wright  | Acting Borough Clerk   |

The Acting Clerk declared the meeting officially open and the Solicitor read that the meeting had been properly publicized as to the time, date, and place, in accordance with P.L. 1985, Chapter 231.

Councilman Pollard welcomed everyone to the workshop and thanked them for changing their schedules to attend the proposed productive meeting

**The Following Presentations were presented**

1. Dr. Williams, Planning & Zoning Official explained the Functions of the Planning & Zoning Departments, his initiatives for better communication process for residents and the clerk's office, He also expressed his need for filing cabinets to straighten the office up.
2. Ed Hill reviewed Electronic Communication, Ethics and Civility with the Councilpersons

**REMARKS BY MAYOR** – absent

**REMARKS BY COUNCIL** – Council discussed effective communication to the residents by way of email, phone, or written correspondences, agenda format, ways to present the Engineer report, and better security measures within the building.


**REMARKS BY SOLICITOR** – none

**REMARKS BY CITIZENS** - none

It was moved by Wright-McLeod and seconded by DeAbreu to **Adjourn.**  
The Voice vote was unanimous in the affirmative action. Motion declared carried.

**Meeting Adjourned 9:08P.M.**

**BOROUGH OF LAWNSIDE**

  
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MARSHAREE A. WRIGHT  
ACTING BOROUGH CLERK

  
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MARY ANN WARDLOW  
MAYOR