

SITE PLAN APPLICATION CHECKLIST

CHECK IF
COMPLETED

FOR OFFICE
USE ONLY

| | | |
|---|--|--|
| <u> N/A </u> 1. Zoning Application | | |
| <u> X </u> 2. Site Plan Applications & Site Plans (12 copies of both) | | |
| <u> X </u> 3. Proof of ownership (i.e. Deed, Tax Bill and/or Lease) | | |
| <u> X </u> 4. Signed escrow fee agreement | | |

***NOTE:**

- A. Incomplete applications will not be processed.**
- B. Submission hours are 9:00 a.m. to 4:00 p.m., Monday through Friday. All applications must be stamped "RECEIVED" by the Division of Planning. No outside drop-offs will be processed.**
- C. All plans must be folded with *Title Block* facing upward.**
- D. Whenever public notice is required, The Division of Planning shall prepare procedures for said notification and advise applicant of its readiness.**

The following checklist pertains to PLOT PLANS:

**CHECK IF
COMPLETED**

**FOR OFFICE
USE ONLY**

| | | | |
|----------------|-----|--|-------|
| <u> X </u> | 1. | Name and address of owner and applicant | _____ |
| <u> X </u> | 2. | Name, signature, licenses #, seal and address of engineer, land surveyor, architect, professional planner, and/or landscape architect (as applicable). | _____ |
| <u> X </u> | 3. | Title block denoting type of application, tax map sheet, county municipality, block and lot, and street address. | _____ |
| <u> X </u> | 4. | Key map not less than 1" – 1000" showing location of tract to surrounding streets, municipal boundaries, etc. within 500'. | _____ |
| <u> X </u> | 5. | Schedule for required and proposed zone requirements for lot area, frontage, setbacks, impervious coverage, parking, etc. | _____ |
| <u> X </u> | 6. | North arrow to top of sheet, scale and graphic scale | _____ |
| <u> X </u> | 7. | Signature block for board chair, secretary and engineer. | _____ |
| <u> X </u> | 8. | Date of property survey | _____ |
| <u> X </u> | 9. | Acreage of tract to nearest tenth | _____ |
| <u> X </u> | 10. | Date of original and all revisions | _____ |
| <u> X </u> | 11. | Size and location of existing or proposed structures and their dimensioned setbacks | _____ |
| <u> N/A </u> | 12. | Location and dimensions of any existing or proposed streets | _____ |
| <u> N/A </u> | 13. | All proposed lot lines and area of lots in square feet | _____ |
| <u> N/A </u> | 14. | Copy of and plan delineation of any existing or proposed deed restriction | _____ |
| <u> N/A </u> | 15. | Any existing or proposed easement or land reserved or dedicated for public use | _____ |
| <u> N/A </u> | 16. | Existing streets, other right-of-way or easements; water courses, wetlands, soils floodplains, or other environmentally sensitive areas within 200' of tract | _____ |

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|---------------------------|------|---|-----------------------------|
| <u>N/A</u> | 17. | Topographical features of subject property from USGS 7.5 minute maps | _____ |
| <u>N/A</u> | 18.. | Boundary, limits, nature and extent of wooded areas, specimen trees and other significant physical features. | _____ |
| <u>N/A</u> | 19. | Drainage calculations | _____ |
| <u>N/A</u> | 20. | Proposed utilities: sanitary sewer, water, storm water management, telephone, cable TV and electric | _____ |
| <u>N/A</u> | 21. | Soil erosion and sediment control plan if more than 5,000 SF | _____ |
| <u>N/A</u> | 22. | Spot and finished elevations at all property corners, corners of structures, existing or proposed first floor elevations | _____ |
| <u>N/A</u> | 23. | Construction details road and paving cross-sections and profiles if profiles needed | _____ |
| <u>N/A</u> | 24. | Lighting plan and details | _____ |
| <u>N/A</u> | 25. | Landscape plan and details | _____ |
| <u>N/A</u> | 26. | Site identification signs traffic control signs, and directional signs | _____ |
| <u>N/A</u> | 27. | Sight triangles | _____ |
| <u>N/A</u> | 28. | Vehicular and pedestrian circulation patterns | _____ |
| <u>N/A</u> | 29. | Parking plan indicating spaces, size and type aisle width internal collectors, curb cuts, drives and driveways and all ingress and egress areas with dimensions | _____ |
| <u>N/A</u> | 30. | Preliminary architectural plan and elevations | _____ |
| <u>N/A</u> | 31. | Environmental impact report; parcels 2 acres or larger | _____ |
| <u>X</u> | 32. | Plan paper size should be 24 by 36 N/A FOR ELECTRONIC VERSION | _____ |

**BOROUGH OF LAWNSIDE
SCHEDULE OF PLANNING AND ZONING BOARD FEES**

§ 96-16

LAND DEVELOPMENT

§ 96-17

B. In the event that development proposed by an application for development requires an approval by a governmental agency other than the approving authority, the approving authority shall, in appropriate instances condition its approval upon the subsequent approval by such government agency, provided that the appropriate approving authority shall make a decision on any application for development within the time period provided in this chapter or within an extension of such period as has been agreed to by the applicant, unless the approving authority is prevented or relieved from so acting by the operation of law.

§ 96-16 Fees. [Amended 3-13-85 by Ord. No. 5-1985; 4-7-93 Ord. No. 08-FY93; 5-3-95 by Ord. No. 13-FY1995; 3-1-00 by Ord. No. 16-FY2000; 11-13-06 by Ord. No. 05-FY2007

A. The following fee schedule established for the Planning Board be adhered to.

Planning Board Fee Schedule

| | Application Fee | Engineer Escrow | Legal Escrow |
|--|----------------------------|---------------------------------------|-------------------------|
| Minor Subdivision (3 lots or fewer) | \$100.00 | \$500.00 | \$200.00 |
| Major Subdivision (4 + lots) | | | |
| Preliminary | \$300.00 | \$1,100.00 + \$ 100.00/lot | \$1,000.00 |
| Final | \$200.00 | \$ 850.00 + \$100.00/lot | \$1,000.00 |

§ 96-16

LAWNSIDE CODE

§ 96-17

| | Application Fee | Engineer Escrow | Legal Escrow |
|-----------------------------|--|--|-------------------------|
| Site Plan Review | | | |
| Preliminary | \$300.00 (non- residential) | \$1,600.00 for less than 0.50 acres | \$500.00 |
| | \$150.00 (residential) | \$1,600.00 for 0.50 acres or more | |
| Final | \$200.00 (non- residential) | \$1,100.00 for less than 0.50 acres | \$1,000.00 |
| | \$200.00 (residential) | \$1,600.00 for 0.50 acres or more | |

B. Economic Development Fee Schedule
[Added 3-1-00 by Ord. No. 16-FY2000]

| | Application Fee | Engineer Escrow | Legal Escrow |
|---|----------------------------|----------------------------|-------------------------|
| Designated Developer Application | \$500.00 | \$750.00 | \$1,000.00 |
| Pilot Negotiations | \$ 0.00 | \$ 0.00 | |

C. Escrow Fees. [Added 8-8-93 by Ord. NO. 03-FY1994; Amended 3-1-00 by Ord. No. 16-FY2000

- (1) All fees referenced above, including application fees, inspection escrows and miscellaneous fees shall be escrow fees to pay the services of any professional personnel employed by the Planning Board, Zoning /Board or Borough Council concerning the nature and substance of the applicant's application and/or to pay the services of any such professional personnel and the costs and expense incurred by such professional**

SITE PLAN APPLICATION

Please Answer ALL questions)

APPLICANT BT-NEWYO LLC

ADDRESS 55 GLENLAKE PARKWAY, NE, ATLANTA, GA 30328

TELEPHONE # 404-828-7137 FAX# N/A

OWNER OF PROPERTY SAME AS APPLICANT

(if other than applicant)

ADDRESS _____

TELEPHONE _____

IF APPLICANT IS INCORPORATION OR A PARTNERSHIP, LEGAL REPRESENTAION IS REQUIRED.
PLEASE PROFIDE THE FOLLOWING:

Attorney's Name CECILIA LASSITER, ESQ.

Address SILLS CUMMIS & GROSS P.C., ONE RIVERFRONT PLAZA, 13TH FLOOR, NEWARK, NJ 07102

Telephone # 973-643-5590 Fax # 973-643-6500

PLEASEAE PROVIDE THE FOLLOWING INFORMATION BELOW:

Engineer and/or Architect's Name JOSEPH R. JANCAUSKAS, P.E.

Address 30 N Gould St, Suite 5736, Sheridan, WY 82801

Telephone # 937-212-8908 Fax # N/A

| |
|---|
| ADDRESS OF DEVELOPMENT <u>301 E OAK AVENUE, LAWNSIDE, NJ</u> |
| BLOCK NO.(S) / LOT NO.(S) <u>BLOCK 405, LOT 1</u> ZONE <u>OAK AVENUE</u> <u>REDEVELOPMENT PLAN AND THE UNDERLYING ZONE I-A</u> |

PRESENT USE(S) UPS FACILITY

(attach separate sheet if needed) _____

SQUARE FOOTAGE OF PROPOSED USE 55,000 sq ft of solar modules

LOT AREA (Measured in Square Footage) 1,481,040 SF

BUILDING AREA OF GROUND FLOOR EXISTING UPS FACILITY IS 307,000 SF

BUILDING AREA (Total SF – all floors) EXISTING UPS FACILITY IS 307,000 SF

NO. OF PROPOSED PARKING SPACES N/A

NO. OF EXISTING PARKING SPACES TBP

AREA IN ACRES OF ANY ADDITION ADJOINING LAND OWNED BY APPLICANT N/A

DOES THIS APPLICATION CONSTITUTE:

(Please check appropriate box) New Application

Preliminary Preliminary and Final

Revision or Resubmission of a prior application

*IS THIS APPLICATION FOR A VARIANCE TO CONSTRUCT A MULTIFAMILY DWELLING OF 25 OR MORE FAMILY DWELLING UNITS? (please check) YES ___ NO X

*IS THIS APPLICATION INTENDED FOR COMMERCIAL PURPOSE(S)? (please check) YES X NO ___

IF THE ANSWER TO (A) OR (B) IS "YES", AND/OR IF APPLICANT IS A CORPORATION OR PARTNERSHIP, PLEASE PROVIDE THE FOLLOWING:

1. Name and address of all stockholders or individual partners owning at least 10% of its stock, of any class, or at least 10% of the interest in the partnership, as the case may be. (Additional sheet may be attached if needed).

NAME

ADDRESS

BT-NEWYO LLC is a wholly owned indirect subsidiary of the United Parcel Services, Inc.

DOES THIS APPLICATION INCLUDE:

1. AN ADDITION OF 1,000 SF OR MORE TO AN EXISTING STRUCTURE?
(Please circle) YES NO

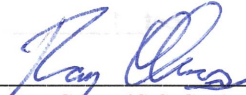
THIS APPLICANT CERTIFIES THAT THE ABOVE INFORMATION HAS BEEN COMPLETED TO THE BEST OF HIS/HER KNOWLEDGE.

12/22/2020

DATE

RAY CHESNA, UPS CORPORATE PROCUREMENT/RENEWABLE ENERGY

APPLICANT'S NAME (PLEASE PRINT)


APPLICANT'S SIGNATURE

PLEASE READ

ASSESSMENT CERTIFICATION

| | |
|---|----------------------------|
| SECTION A | <u>OWNER</u> |
| Name of OWNER of Property <u>BT-NEWYO LLC</u> | |
| Address <u>301 E OAK AVENUE, LAWNSIDE, NJ</u> | |
| SEARCH Address _____ | |
| Block <u>405</u> | Lot <u>1</u> Account _____ |

SECTION B: Applicant shall take this form to the Borough of Lawnside Tax Office for completion to indicate whether taxes are paid up to date. Applicant must also go to the Water and Sewer departments (5 E. Dr. Martin Luther King Jr. Road, Lawnside, New Jersey) to make sure water / sewer is paid up to date. Upon completion, this form shall be submitted with original application. **NO APPLICATIONS WILL BE ACCEPTED – if any money is owe for Taxes or Water/Sewer, no permit can be issued until accounts are paid in full – proof of payment must be brought back before turning application in.**

SECTION C: TAX OFFICE AN WATER AND SEWER OFFICES

An application for /Zoning/Sign permit has been submitted to the Diviosn of Planning. Please check your records to be certain that the account is current.

I HEREBY CERTIFY THAT THE PROPERTY ASESSMENT ARE:

| Account Type | Qtr. | Due date | Amount Owed | Other |
|-------------------|-------|----------|-------------|-------|
| (Taxes/W&S/Other) | _____ | _____ | \$ _____ | _____ |
| (Taxes/W&S/Other) | _____ | _____ | \$ _____ | _____ |
| (Taxes/W&S/Other) | _____ | _____ | \$ _____ | _____ |
| (Taxes/W&S/Other) | _____ | _____ | \$ _____ | _____ |
| (Taxes/W&S/Other) | _____ | _____ | \$ _____ | _____ |

COMMENTS:-

DATED: _____ **PREPARED BY:** _____

ESCROW DEPOSIT AGREEMENT BETWEEN THE BOROUGH OF LAWNSIDE AND

DEPOSITOR BT-NEWYO LLC

Address 55 GLENLAKE PARKWAY, NE, ATLANTA, GA 30328

Telephone NO. 404-828-7137 **Check No.** _____

Depositor herewith deposits the sum of FOUR THOUSAND SEVEN HUNDRED

Dollars (\$ 4,700.00) with the Borough of Lawnside in accordance with and subject to the provision of the Borough of Lawnside Ordinance No. 05-FY2007, being incorporated by reference and made a part hereof, and agrees to the following:

1. Depositor's payment of said deposit is made in connection with an application for:

PRELIMINARY AND FINAL SITE PLAN APPROVAL TO INSTALL SOLAR PANELS ON TOP OF NEWLY
INSTALLED CANOPIES IN THE EXISTING UPS FACILITY PARKING LOT.

At (provide address with block and lot number): 301 E OAK AVENUE, LAWNSIDE, NJ

AND DESIGNATED AS BLOCK 405, LOT 1 ON THE TAX MAPS OF THE BOROUGH OF LAWNSIDE, NJ.

- 2. The Treasurer of the Borough of Lawnside shall be authorized to disburse to the Engineer from the funds deposited, those fees required to be paid for technical and professional review by the Zoning Board of Adjustment and/or Planning Board pursuant to the terms of Ordinance No. 16-FY2000.**
- 3. All fees shall be disbursed upon reconciliation of the Engineer & Insurance Escrow Accounts by Ordinance No. 16-FY2000.**
- 4. If there are insufficient funds in the depositor's escrow account to pay all pending bill attributable to the aforementioned project, depositor shall be notified by the appropriate agency and requested to make an additional deposit into the escrow account.**