



RESOLUTION OF THE BOROUGH OF LAWNSIDE
RESOLUTION NO. 34-2020

RESOLUTION AUTHORIZING
THE HOLDING OF A CLOSED SESSION OF A MEETING
OF BOROUGH COUNCIL

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed;

WHEREAS, a request has been made to convene a closed session of the Borough Council on February 5, 2020 consistent with the provisions of N.J.S.A. 10:4-12b.

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of 6 in favor and 0 opposed, BE IT RESOLVED by the Mayor and Council of the Borough of Lawnside, County of Camden, State of New Jersey that a closed session of the Borough Council meeting be convened to discuss one or more of the following categories as noted:

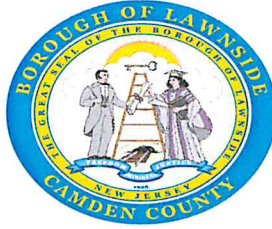
1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
3. Any material the disclosure of which constitutes an unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
7. Any pending or anticipated litigation or contract negotiations in which Borough Council is or may become a party.
- x 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.
9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension or loss of a license or permit as set forth in N.J.S.A. 10:4-12b(9).

BE IT FURTHER RESOLVED that it is anticipated that the discussion conducted in closed session will be disclosed to the public sometime in 2020.

BOROUGH OF LAWNSIDE


MARSHAREE WRIGHT
ACTING MUNICIPAL CLERK

ADOPTED: MARCH 4, 2020



**RESOLUTION OF THE BOROUGH OF LAWNSIDE
RESOLUTION NO. 35-2020**

**AUTHORIZING A CASH MANAGEMENT PLAN
FOR 2020**

WHEREAS, N.J.S.A. 40A:5-14 requires each local unit to annually adopt a cash management plan; and

WHEREAS, it is desired by the Governing Body of the **Borough of Lawnside** to comply with said statute;

NOW, THEREFORE BE IT RESOLVED, by the **Borough Council** of the **Borough of Lawnside**, County of Camden, and State of New Jersey that the attached cash management plan for the Calendar Year **2020** be approved.

BOROUGH OF LAWNSIDE

Marsharee A. Wright
Acting Municipal Clerk

Mary Ann Wardlow
Mayor

ADOPTED: MARCH 4, 2020

**CASH MANAGEMENT PLAN
BOROUGH OF LAWNSIDE
COUNTY OF CAMDEN
NEW JERSEY**

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits (Deposits") and investments ("Permitted Investments") of certain public funds of the *Borough of Lawnside* pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

A. The Plan is intended to cover the deposit and/or investment of all funds and accounts of the *Borough of Lawnside*.

III. DESIGNATION OF OFFICIALS OF THE BOROUGH OF LAWNSIDE AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN:

The Chief Financial Officer of the *Borough of Lawnside* is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or Permitted Investments, such officials of the *Borough of Lawnside* are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of the Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

1ST COLONIAL BANK

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgments to the Designated Official(s) referred to in Section III above.

V. AUTHORIZED INVESTMENTS

A. Except as otherwise specifically provided for herein, the designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government money market mutual funds;
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the local unit or bonds or other obligations of school districts of which the local unit is a part or within which the school district is located;
5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by local units;
6. Local government investment pools;
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L.1977,c.281 (C.52:18A-90.4); or
8. Agreements for the repurchase of fully collateralized securities, if;
 - (a). the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of the subsection a.;
 - (b). the custody of collateral is transferred to a third party;
 - (c). the maturity of the agreement is not more than 30 days;
 - (d). the underlying securities are purchased through a public depository as defined in section I of P.L.1970,c.236 (C.17:9-41); and
 - (e). a master repurchase agreement providing for the custody and security of collateral is executed.
- B. Any investment instruments in which the security is not physically held by the local unit shall be covered by a third party custodial agreement which shall provide for the designation of such investments in the name of the local unit and prevent unauthorized use of such investments.
- C. Purchase of investment securities shall be executed by the "delivery versus payment" method to ensure that securities are either received by the local unit or a third party custodian prior to or upon the release of the local unit's funds.
- D. Any investments not purchased and redeemed directly from the issuer, government money market mutual fund, local government investment pool, or the State of New Jersey Cash Management Fund, shall be purchased and redeemed through the use of a national or State Bank located within this State or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L.1967,c93 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization of not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN:

To the extent that any Deposit of Permitted Investment involves a document or security which is not physically held by the *Borough of Lawnside*, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the *Borough of Lawnside* to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the *Borough of*

Lawnside or by a third party custodian prior to or upon the release of the *Borough of Lawnside's* funds.

To assure that all parties with whom the *Borough of Lawnside* deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this plan in writing, and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

VII. REPORTING REQUIREMENTS:

On or about the first day of each month, but not later than the 30th day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the *Borough of Lawnside* a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the *Borough of Lawnside* as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the *Borough of Lawnside*.

VIII. TERM OF PLAN:

This Plan shall be in effect from *January 1, 2020 to December 31, 2020*. Attached to the Plan is a resolution of the governing body of the *Borough of Lawnside* approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Governing Body, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.



RESOLUTION NO. 36-2020
RESOLUTION OF THE BOROUGH OF LAWNSIDE
AMENDING RESOLUTION NO. 24-2020
RESOLUTION OF THE BOROUGH OF LAWNSIDE
Cancellation of Tax Billing for 2019/2020

WHEREAS, Vision Church Inc. Located at 18 Warwick Road Block 1217 Lot 6 has been granted Tax Exemption effective December 1, 2019 and;

WHEREAS, Block 1217 Lot 6 was billed for the First thru Fourth Quarters of 2019 and first and second quarters 2020;

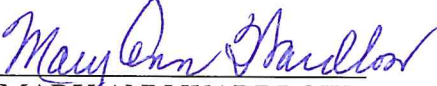
WHEREAS, Camden County Board of Taxation removed added assessment required to grant exemption and deemed Vision Church Inc. exempt for years 2019 and 2020 and;

WHEREAS, the year 2019; \$14,090.00 and First half 2020; \$10,567.51 should be cancelled due to tax exempt status and;

WHEREAS, \$24,657.51 be cancelled from Block 1217 Lot 6 which represents the total of year 2019 and first half 2020 and;

NOW, THEREFORE, BE IT RESOLVED BY Mayor and Council of the Borough of Lawnside, County of Camden and the State of New Jersey, \$24,657.51 is cancelled from the Ratable of the Borough of Lawnside.

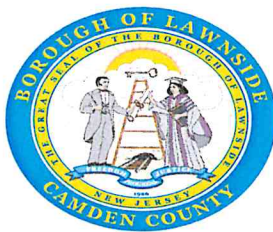
BOROUGH OF LAWNSIDE


MARY ANN WARDLOW
MAYOR



MARSHAREE A. WRIGHT
ACTING BOROUGH CLERK

ADOPTED: MARCH 4, 2020



**RESOLUTION NO. 37-2020
RESOLUTION OF THE BOROUGH OF LAWNSIDE**

**ADOPTING REGULAR MEETING AND
CAUCUS RULES
FOR THE MAYOR AND COUNCIL OF THE BOROUGH OF LAWNSIDE**

WHEREAS, members of Council of the Borough of Lawnside seek to adopt standing rules to be followed for Borough Council and Caucus meetings to effectuate the orderly operation of all such meetings. Said rules are intended to be effective on and after March 4, 2020 and shall be renewed automatically on a yearly basis.

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Lawnside, County of Camden, State of New Jersey that the following standing rules for Borough Council and Caucus meetings shall be effective on and after March 4, 2020 and shall be renewed automatically on a yearly basis unless otherwise changed by Borough Council:

1. **Public Comment at Council Meetings:** Members of the public may speak at all duly convened meetings of the Mayor and Council on any topic they so choose. Foul, abusive, or other inappropriate language or conduct not appropriate for a legislative forum is prohibited and may result in early termination of the speaker's time, or the speaker's removal from the proceedings. Said public comment shall be limited to one (1) three (3) minute opportunity per person so as to ensure that all members of the public have the opportunity to be heard. Persons may not "yield" their three (3) minutes speaking time to another. The Council may, in the interest of fairness, vote to suspend the rules and grant more speaking time to a member of the public where there is no risk of preventing other members of the public from being heard. Where appropriate, the public shall be encouraged to submit written questions to the Mayor and Council. The Mayor shall direct the Business Administrator or appropriate staff to respond in writing within 20 days of the written request. This Rule shall exclude any public request properly submitted under OPRA.

BOROUGH OF LAWNSIDE

**MARSHAREE WRIGHT
BOROUGH CLERK**

ADOPTED: MARCH 4, 2020

CERTIFICATE OF BOROUGH CLERK

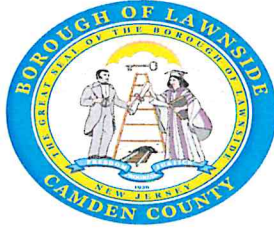
I, Marsharee Wright, Acting Clerk of the Borough of Lawnside, do hereby certify that the foregoing is a true copy of the Resolution adopted by Borough Council of said Borough at a Regular Council Meeting held on March 4, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Lawnside.

DATED: 3/4/2020



MARSHAREE WRIGHT, Acting Borough Clerk




**RESOLUTION OF THE BOROUGH OF LAWNSIDE
RESOLUTION NO. 38-2020**


**RESOLUTION APPOINTING A
MUNICIPAL COURT PROSECUTOR**

WHEREAS, N.J.S.A. 2B:25-4 states that each municipal court in the State of New Jersey have at least one municipal prosecutor appointed by the governing body of the municipality, municipalities or county in accordance with applicable laws, ordinances and resolutions.

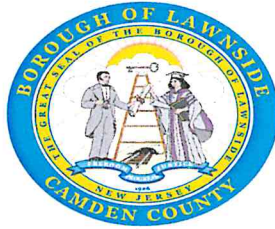
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lawnside, County of Camden, State of New Jersey, that the firm of DeMichele & DeMichele, P.C. be appointed as the Municipal Prosecutor, effective January 1, 2020 through December 31, 2020 \$10,400.00 per annum. The specific firm attorneys that will performing the prosecutor duties are Richard DeMichele, Jr., Matthew Rooney, and Lindsey Watson McCarthy.

BOROUGH OF LAWNSIDE


MARY ANN WARDLOW
MAYOR


MARSHAREE A. WRIGHT
ACTING BOROUGH CLERK

ADOPTED: MARCH 4, 2020



**RESOLUTION OF THE BOROUGH OF LAWNSIDE
RESOLUTION NO. 39-2020**

**RESOLUTION APPOINTING A
MUNICIPAL PUBLIC DEFENDER**

WHEREAS, N.J.S.A. 2B:24-3 states that all each municipal court in the State of New Jersey shall have at least one municipal public defender appointed by the governing body of the municipality in accordance with applicable laws, ordinances and resolutions.

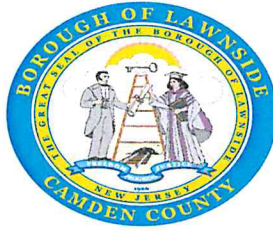
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lawnside, County of Camden, State of New Jersey, that **Andaiye Al-Uqdah, Esq.** is hereby appointed Public Defender, commencing January 1, 2020 through December 31, 2020 at a rate of \$10,000.00 annually, payable monthly.

BOROUGH OF LAWNSIDE

Marsharee A. Wright
Acting Municipal Clerk

Mary Ann Wardlow
Mayor

ADOPTED: MARCH 4, 2020



RESOLUTION OF THE BOROUGH OF LAWNSIDE

RESOLUTION NO. 40-2020

RESOLUTION APPOINTING

AN INSURANCE BROKER OF RECORD

WHEREAS, the Borough of Lawnside has resolved to join both the Camden County Municipal Joint Insurance Fund, following a detailed analysis; and

WHEREAS, the bylaws of said Funds require that each Municipality appoint a INSURANCE BROKER OF RECORD to perform various professional services as detailed in the bylaws; and

WHEREAS, the bylaws indicate a minimum fee equal to six percent (6%) of the Municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Mayor and Council; and

WHEREAS, the judgmental nature of the Insurance Broker of Record's duties renders comparative bidding impractical.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Lawnside does hereby appoint **Duane Myers of M & C Insurance Agency** as its Insurance Broker of Record in accordance with the Fund's bylaws; and

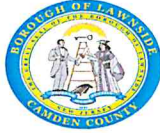
BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute the Insurance Broker of Record's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5(1)(a)(i).

BOROUGH OF LAWNSIDE

Marsharee A. Wright
Acting Municipal Clerk

Mary Ann Wardlow
Mayor

ADOPTED: MARCH 4, 2020



RESOLUTION OF THE BOROUGH OF LAWNSIDE

RESOLUTION NO. 41-2020

**BOROUGH OF LAWNSIDE RESOLUTION AUTHORIZING
THE HOLDING OF A CLOSED SESSION OF A MEETING
OF BOROUGH COUNCIL**

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed;

WHEREAS, a request has been made to convene a closed session of the Borough Council on February 24, 2020 consistent with the provisions of N.J.S.A. 10:4-12b.

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of **5** in favor and **0** opposed, BE IT RESOLVED by the Mayor and Council of the Borough of Lawnside, County of Camden, State of New Jersey that a closed session of the Borough Council meeting be convened to discuss one or more of the following categories as noted:

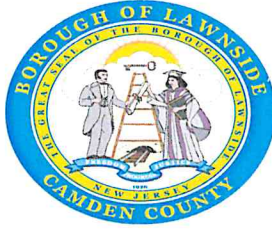
1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
7. Any pending or anticipated litigation or contract negotiations in which Borough Council is or may become a party.
8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.
9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension or loss of a license or permit as set forth in N.J.S.A. 10:4-12b(9).

BE IT FURTHER RESOLVED that it is anticipated that the discussion conducted in closed session will be disclosed to the public sometime in 2020

BOROUGH OF LAWNSIDE

MARSHAREE WRIGHT
ACTING MUNICIPAL CLERK

ADOPTED: MARCH 4, 2020



**RESOLUTION OF THE BOROUGH OF LAWNSIDE
RESOLUTION NO. 42-2020**

GRANTING VETERAN DEDUCTION FOR CERTAIN PROPERTY

WHEREAS, Robert Tindley who resides at 17 Brown Street Block 1214 Lot 19 has been approved for a Veteran Deduction; and

WHEREAS, Robert Tindley submitted his application to our Assessor/Collector and has met the eligibility requirements and is granted Veteran Deduction effective February 19, 2020 and;

NOW, THEREFORE BE IT RESOLVED, by Mayor and Council of the Borough of Lawnside, County of Camden State of New Jersey \$250.00 granted to Robert Tindley 17 Brown Street Lawnside NJ 08045.

BOROUGH OF LAWNSIDE

Marsharee A. Wright
Acting Municipal Clerk

Mary Ann Wardlow
Mayor

ADOPTED: MARCH 4, 2020



**BOROUGH OF LAWNSIDE
RESOLUTION NO. 43-2020**

**RESOLUTION AUTHORIZING APPLICATION FOR
PROGRAM YEAR 2020 COMMUNITY DEVELOPMENT
BLOCK GRANT, BOROUGH OF LAWNSIDE, COUNTY OF
CAMDEN, STATE OF NEW JERSEY**

WHEREAS, the Camden County Improvement Authority provides funding for certain infrastructure improvements or services under Community Development Block Grant Funding; and

WHEREAS, the Governing Body has chosen to submit an application for Program Year 2020; and

WHEREAS, the Governing Body has agreed to apply for funding for the following project:

The Borough of Lawnside in collaboration with Lawnside Public School sponsors a Summer Enrichment Program each year. The Summer Enrichment Program is aimed to make our children's summer as educational as it is fun.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Lawnside, County of Camden, State of New Jersey that the Mayor is hereby authorized to execute the Project Description Form for Program Year 2020 along with the Community Development Grant Agreement.

BOROUGH OF LAWNSIDE

Marsharee A. Wright
Acting Municipal Clerk

Mary Ann Wardlow
Mayor

ADOPTED: MARCH 4, 2020

CERTIFICATION OF CLERK

The foregoing Resolution was duly adopted at a meeting of the Mayor and Council of the Borough of Lawnside, County of Camden, State of New Jersey, held on the 4th day of March, 2020 at the Borough Hall, 4 Dr. Martin Luther King, Jr. Road, Lawnside, NJ 08045.

Municipal Clerk, Marsharee A. Wright