



BOROUGH OF LAWNSIDE

RESOLUTION NO. 71 – 2023

**RESOLUTION AUTHORIZING THE EXECUTION OF THE COLLECTIVE
BARGAINING AGREEMENT BETWEEN THE BOROUGH OF LAWNSIDE
AND PBA INTERCOUNTIES LOCAL #30**

WHEREAS, THE Borough of Lawnside recognizes the bargaining unit known as New Jersey Policemen's Benevolent Association Intercounties Local #30; and

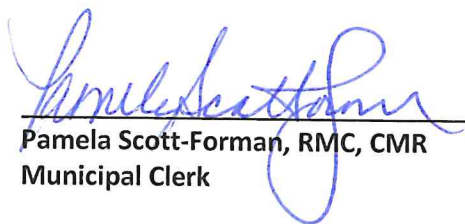
WHEREAS, the existing agreement between the Borough of Lawnside and the PBA local #30 expired on December 31, 2022; and

WHEREAS, the authorized representatives of the PBA Local #30 and the Borough of Lawnside have agreed to the terms and conditions for a new collective bargaining agreement between the two parties; and

WHEREAS, the Collective Bargaining Agreement is in effect January 1, 2023 through December 31, 2026; and

NOW, THEREFORE BE IT RESOLVED on this 12th day of July the Borough of Lawnside hereby authorizes the Mayor and Business Administrator to execute a new Collective Bargaining Agreement between PBA Intercounties Local #30 and the Borough of Lawnside for a term commencing January 1, 2023 through December 31, 2026.

BOROUGH OF LAWNSIDE



Pamela Scott-Forman, RMC, CMR
Municipal Clerk



Mary Ann Wardlow
Mayor

ADOPTED: AUGUST 2, 2023



BOROUGH OF LAWNSIDE
RESOLUTION NO. 72 – 2023

RESOLUTION AUTHORIZING THE PROMOTION to SERGEANT

WHEREAS, The Public Safety Committee has found the need to make certain promotions within the Police Department, and


WHEREAS, based on the results of the current New Jersey Civil Service promotional exam the Public Safety Committee hereby recommends the promotions of Corporal Juan Hernandez to Sgt. Juan Hernandez and Patrolman Ross Chase promoted to Sgt. Ross Chase.

BE IT THEREFORE RESOLVED that as per the PBA Intercounties Local #30 contract with the Borough of Lawnside said promotions be compensated as following:

Juan Hernandez, Sgt.	Total New Annual	\$79,598.65
Ross Chase, Sgt.	Total New Annual	\$79,598.65

BOROUGH OF LAWNSIDE


Pamela Scott-Forman, RMC, CMR
Municipal Clerk


Mary Ann Wardlow
Mayor

ADOPTED: AUGUST 2, 2023



BOROUGH OF LAWNSIDE

RESOLUTION NO. 73 – 2023

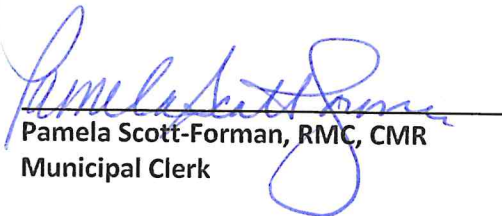
RESOLUTION AUTHORIZING THE PROMOTION to LIEUTENANT

WHEREAS, The Public Safety Committee has found the need to make certain promotions within the Police Department, and

WHEREAS, based on the results of the current New Jersey Civil Service promotional exam the Public Safety Committee hereby recommends the promotion of Sgt. Michael Hendricks to Lieutenant Michael Hendricks.

BE IT THEREFORE RESOLVED that said promotion shall be compensated as set forth according to the Lieutenant Contract Agreement with the Borough of Lawnside.

BOROUGH OF LAWNSIDE


Pamela Scott-Forman, RMC, CMR
Municipal Clerk


Mary Ann Wardlow
Mayor

ADOPTED: AUGUST 2, 2023



BOROUGH OF LAWNSIDE
RESOLUTION NO. 74 – 2023

**RESOLUTION APPROVING REFUND TO PRO CAPITAL 8 LLC DUE TO
SUBSEQUENT SEWER PAYMENT**

WHEREAS, Block 1202 Lot 11 addressed 115 Emlen Avenue Lawnside New Jersey assessed to Tracey Michelle; and

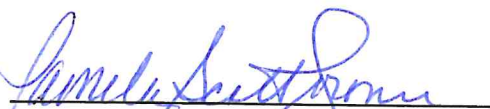
WHEREAS, Homeowner redeemed Sewer Lien held by Pro Capital 8 for Municipal Sewer Charges and redeemed Certificate 20-00074; and

WHEREAS, Pro Capital 8 LLC remitted Subsequent Sewer payment in the amount of \$45.55 after the homeowner redeemed certificate; and


WHEREAS, Pro Capital is due a refund based on duplicate payment.

NOW THEREFORE BE IT RESOLVED, by Mayor and Council of the Borough of Lawnside, County of Camden, State of New Jersey that \$45.55 be approved and refunded to Pro Capital LLC 2500 McClellan Avenue Pennsauken, NJ 08109.

BOROUGH OF LAWNSIDE



Pamela Scott-Forman, RMC, CMR
Municipal Clerk



Mary Ann Wardlow
Mayor

ADOPTED: AUGUST 2, 2023



**THE BOROUGH OF LAWNSIDE
RESOLUTION NO. 75-2023**

**AUTHORIZING THE APPOINTMENT OF A FIRE SUBCODE OFFICIAL IN THE
BOROUGH OF LAWNSIDE**

WHEREAS, the laws of the State of New Jersey require that the Borough of Lawnside, County of Camden and State of New Jersey appoint a Fire Official to be responsible for the administration and enforcement of the Uniform Fire Code; and

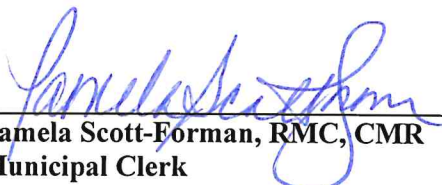
WHEREAS, N. J. S. A. 52:27D-126 authorized the appointment of A Fire Sub Code Official as to effectuate the orderly administration of the Uniform Fire Code and other duties mandated by the Borough of Lawnside; and

WHEREAS, the Borough of Lawnside needs to fill the current vacancy and in the in the best interests of the Borough of Lawnside to make an appointment of a Fire Subcode Official as is herein authorized by the laws of the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lawnside, County of Camden, State of New Jersey, that:

- 1. Robert Allen be appointed as Fire Subcode Official in the Borough of Lawnside for a 4-year term effective retroactively January 1, 2023 through December 31, 2026, as is required pursuant to the laws of the State of New Jersey at a monthly pay of \$500.00 (\$6,000.00/yr) PLUS \$25.00 for each Completed Rental Certificate of Occupancy Inspection.**
- 2. This individual will not be eligible for health benefits, leave time, or any of the benefits afforded full-time employees of the Borough.**

BOROUGH OF LAWNSIDE



Pamela Scott-Forman, RMC, CMR
Municipal Clerk



Mary Ann Wardlow
Mayor

ADOPTED: AUGUST 2, 2023



**BOROUGH OF LAWNSIDE
RESOLUTION NO. 76-2023**

**AUTHORIZING THE APPOINTMENT OF AN ELECTRICAL
SUBCODE OFFICIAL IN THE BOROUGH OF LAWNSIDE**

WHEREAS, Mayor and Council of the Borough of Lawnside, County of Camden and State of New Jersey are charged with protecting the health and safety of its citizens; and

WHEREAS, The Borough of Lawnside's Construction Department is in need of an Electrical Subcode Official to complete the necessary and required duties of an Electrical Subcode Official; and

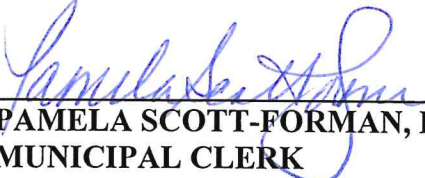
WHEREAS, said an Electrical Subcode Official is required under the BOCA Code of the State of New Jersey; and

WHEREAS, Anthony Saccomanno, Jr. is a licensed Electrical Subcode Official and is available to fill this part-time position.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lawnside, County of Camden, State of New Jersey, that:

- 1. Anthony Saccomanno, Jr be appointed as Electrical Subcode Official in the Borough of Lawnside for a 4-year term effective July 20, 2023 through July 19, 2027 as is required pursuant to the laws of the State of New Jersey at a monthly pay of \$600.00 (\$7,200.00/YR).**
- 2. This individual will not be eligible for health benefits, leave time, or any of the benefits afforded full-time employees of the Borough.**

BOROUGH OF LAWNSIDE



**PAMELA SCOTT-FORMAN, RMC, CMR
MUNICIPAL CLERK**



**MARY ANN WARDLOW
MAYOR**

ADOPTED: AUGUST 2, 2023



**THE BOROUGH OF LAWNSIDE
RESOLUTION NO. 77-2023**

**AMENDING RESOLUTION NO. 120-2022 with CURRENT ACTIVE CONSTRUCTION DEPT EMPLOYEES
RESOLUTION OF THE BOROUGH OF LAWNSIDE RATIFYING TEMPORARY SALARY
INCREASE FOR CONSTRUCTION DEPARTMENT EMPLOYEES FOR OAK AVENUE
REDEVELOPMENT AREA**

WHEREAS, certain Construction Department employees have assumed additional responsibilities in order to maintain systematic processing of construction applications, scheduling and completing inspections for the Oak Avenue Redevelopment Area; and

WHEREAS, the salaries shall be paid at the time designated to the employees of the Construction Department, who hold or are appointed to the positions, beginning **November 1, 2022** or as specifically noted and shall continue for the duration of the Oak Avenue Redevelopment Area to include construction of The Station Place Apartment Complex, The Flex/Retail Space, the Warehouse Buildings, and The New Jersey American Water building; and

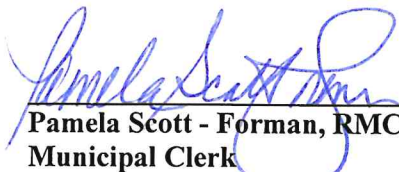
WHEREAS, it is recommended approving a salary increase to the Construction Department Employees for the duration of this redevelopment project to the Building Subcode Official, Electrical Subcode Official, Plumbing Subcode Official, Fire Subcode Official, and Technical Assistants to recognize their meritorious service and assumption of additional responsibilities as their workload will increase exponentially throughout the duration of this project; and

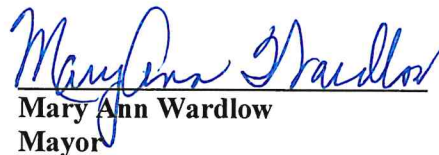
WHEREAS, the Borough Council has determined to approve the following salary increases to the following employees, to be paid on a monthly basis. The salary increases to commence on payment of initial permit fees and terminate when the last Certificate of Occupancy is issued and may be modified by the governing body by resolution:

Building Subcode Official - Christopher J. Mecca \$20.00 per inspection
Electrical Subcode Official – Anthony Saccomanno \$20.00 per inspection
Plumbing Subcode Official - Fabrizio F. Flaiano \$20.00 per inspection
Fire Subcode Official – Robert Allen \$20.00 per inspection
Technical Assistant - Marsharee Wright \$750.00 a month
Technical Assistant – Marian Hauser \$750.00 a month

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Lawnside, County of Camden and State of New Jersey that the Borough Council ratifies and authorizes payment of the stated salary increases to the stated employees.

BOROUGH OF LAWNSIDE


Pamela Scott - Forman, RMC, CMR
Municipal Clerk


Mary Ann Wardlow
Mayor

ADOPTED: AUGUST 2, 2023



**BOROUGH OF LAWNSIDE NEW JERSEY
RESOLUTION NO. 78-2023**

**A RESOLUTION AUTHORIZING THE EXTENSION OF A SHARED SERVICE AGREEMENT
WITH PENNAUKEN TOWNSHIP FOR MUNICIPAL CLERK SERVICES**

WHEREAS, the Borough of Lawnside has requested to extend the shared service agreement with the Township of Pennsauken for assistance in its Clerk's office by means of telephonic and email communication during business hours Monday-Friday 9:00am – 5:00pm with Municipal Clerk Pamela Scott-Forman, RMC, CMR for her skill and knowledge of the duties of a municipal clerk; and

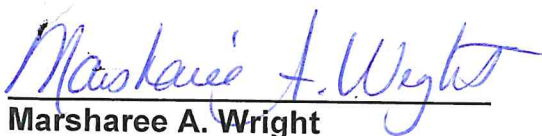
WHEREAS, the "Uniform Shared Services and Consolidation Act," N.J.S.A. 40:65-1 et seq., encourages the sharing of municipal services which are effectuated by resolution; and

WHEREAS, the Pennsauken Township will enter into the attached shared services agreement, page two of this resolution, to assist the Borough of Lawnside.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council that the Borough of Lawnside is authorized to extend the attached shared service agreement with Pennsauken Township for Municipal Clerk services, and the Borough of Lawnside Deputy Clerk shall send a copy of this resolution and the executed agreement to the Department of Community Services, Division of Local Government Services.

ADOPTED: August 2, 2023

BOROUGH OF LAWNSIDE



Marsharee A. Wright
Deputy Clerk



Mary Ann Wardlow
Mayor

EXTENDED SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF LAWNSIDE AND PENNSAUKEN TOWNSHIP FOR MUNICIPAL CLERK SERVICES

WHEREAS, the Borough of Lawnside is in need of a registered municipal clerk to provide telephonic and email communication during regular business hours concerning the duties of the municipal clerk; and

WHEREAS, Pamela Scott-Forman, RMC, CMR possesses the necessary skills, knowledge and expertise to serve as the Clerk of the Pennsauken Township, and she is able to provide, when necessary by means of telephonic and email communication, Monday through Friday, assistance in the operation of the office of the Borough of Lawnside Municipal Clerk; and

WHEREAS, the "Uniform Shared Services Consolidation Act," N.J.S.A. 40A:65-1 et seq., encourages municipalities to enter into agreements for the provision of any service which a public entity can provide within its own jurisdiction for the benefit of another public entity such as services to be provided by a municipal clerk; and

WHEREAS, the Pennsauken Township wishes to provide assistance to the Borough of Lawnside by means of this shared services agreement for assistance with the operation of the Borough of Lawnside's Municipal Clerk's office by telephonic and email communication; and

WHEREAS, in recognition of the need of the Borough of Lawnside to have the benefit of telephonic and email communication with The Pennsauken Township Borough Clerk Pamela Scott-Forman, the parties agree as follows:

PURPOSE. The purpose of this agreement is to enable the staff in the Borough of Lawnside's Clerk's office to communicate both telephonically and by email, when necessary, with Municipal Clerk Pamela Scott-Forman, Monday through Friday, during normal working hours, for advice and guidance on non-routine matters involving the clerk's office.

TERM. The term of this agreement shall be for January 1, 2023 until December 31, 2023.

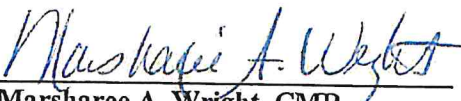
SERVICES. Pamela Scott-Forman shall provide through telephonic and email communications advice and guidance to the staff in the office of the Borough of Lawnside Municipal Clerk when requested on non-routine matters.

COST. The Borough of Lawnside shall pay Pennsauken Township the sum of \$500.00 per month during the term of this agreement.

INDEMNIFICATION. The Borough of Lawnside shall defend and indemnify Pennsauken Township and Pamela Scott-Forman, RMC, CMR from all costs and damages in the event either is named as a party in any litigation pertaining to services rendered by Pamela Scott-Forman, RMC, CMR to the Borough of Lawnside.

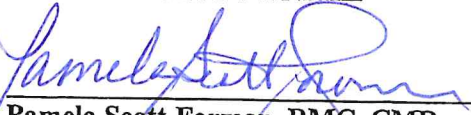
IN WITNESS WHEREOF, on August 1, 2023, the Parties have caused this agreement to be signed by their respective officers duly authorized, and to be duly attested, and to have their respective corporate seals affixed hereto, and have caused this agreement to be dated as of the day and year first written above.


ADOPTED: August 2, 2023
BOROUGH OF LAWNSIDE


Marsharee A. Wright, CMR
Deputy Clerk


Mary Ann Wardlow
Mayor

PENNSAUKEN TOWNSHIP


Pamela Scott-Forman, RMC, CMR
Municipal Clerk


Vince Martinez
Mayor